The Condominium Owners at Mill River, Inc.
Architectural Control Committee (ACC)

C/o Association Services, Inc.
1110 Park Place, Suite 101, Coeur d'Alene, ID 83814
(208) 676-8626 direct | (208) 676-8603 fax

Application for Exterior Patio/Balcony Lighting

An approval by the Architectural Control Committee (ACC) is required before any work can begin on any exterior change or home modification. This form is the Acknowledgement of Applicant and Application for Architectural Control Committee review and approval.

The full Application and all required supporting documents should be forwarded to:

The Condos at Mill River C/o Association Services, Inc., 1110 Park Place, Suite 101 Coeur d'Alene, ID 83814	or	Scanned and emailed to: ben@asi-hoa.com

Acknowledgement of Applicant

1. My monthly assessment fees are current.
2. I must state the full details of purpose and/or reason for improvement.
3. I must provide drawings and/or pictures showing the design of proposed improvement.
4. I must provide Materials/Color and list the type of wood or other materials to be used.
5. No construction activity shall take place prior to the approval of the ACC. The ACC will take a minimum of fourteen (14) days and a maximum of thirty (30) days to review the project. If alterations are made prior to approval. I may be required to return the property to its former condition at my own expense if this application is not approved wholly or in part, and that I may be required to pay all legal expenses incurred if legal action becomes necessary.
6. Members of the ACC are permitted to enter on my property to make reasonable inspection of proposed construction locations.
7. I am aware of the Covenants, Conditions and Restrictions (CC&R's) and Architectural Controls with regard to the review process.
8. The alteration authority granted by this application will be revoked automatically if the alteration requested has not commenced within six months of the approval date of the application and/or has not been substantially completed with six (6) months of commencement of the project.
9. Any approval by the ACC is contingent upon construction or alterations being completed in a workman-like manner as per plans submitted.
10. I understand that if I disagree with the ACC ruling, an appeals procedure is provided directly with the Board of Directors.
11. A notice of completion must be submitted to ASI at (208) 676-8626 within the 6 month project deadline. The ACC will conduct a final on site review of the project.

Date: _____ Signature of Applicant: _____

The Condominium Owners at Mill River, Inc.
C/o Association Services, Inc.
1110 Park Place, Suite 101, Coeur d'Alene, ID 83814
(208) 676-8626 | (208) 676-8603 – fax

Architectural Control Committee (ACC)
Application for Exterior Patio/Balcony Lighting

Completed Application Packet requires:	**(For internal use only)**
-*Acknowledgement of Applicant* – dated and signed -*Application for Exterior Patio/Balcony Lighting* – dated and signed -*Exterior Patio/Balcony Lighting Requirements* – dated and signed	_____ Application Submitted to ASI _____ Scanned and forward to the ACC _____ Presented at ACC meeting for review _____ Letter sent to Applicant with ACC decision by ASI _____ Request for Final inspection from Applicant _____ Final inspection conducted by the ACC _____ Final inspection: Approved____ Declined ____ Comments:_____

Building Number: _____ Unit Number: _____

Owner: _____ Phone: _____

Mailing Address: _____ Email: _____

Project Description: _____

_____

Color _____ **Material** _____ **Pictures of Lighting Brand Attached**_____

The above information is complete and accurate to the best of my knowledge.

Dated this _____day of _____, 20_____ Signature of Applicant: _____

Board of Directors/ACC Requirements: _____

_____

Circle one: APPROVED DENIED

Board of Director Signature: _____
Date Signed: _____

ACC Member's Signature: _____
Date Signed: _____

The Condominium Owners at Mill River, Inc.

Exterior Patio/Balcony Lighting Requirements

Pursuant to the section entitled *Limited Common Areas* in the Rules and Regulations adopted November 9, 2017, in general, exterior changes (including limited common areas such as front door areas, patios, balconies, etc.) are not permitted; however, proposed exterior changes due to a necessary matter may be submitted to the Architectural Control Committee (the "ACC") in writing. The purpose of this restriction is to maintain the architectural integrity of the community. Exterior changes made without ACC approval will be violations and will be noted by the Management Company. The ACC will request, in writing, that the unit owner remedy such violation. If the violation is not remedied within ten (10) days, the Management Company will implement the Non-Compliant Process as outlined in the Non-Compliance Policy Section of the Mill River Community Rules and Regulations.

All improvement, or exterior changes shall be constructed in accordance with the Covenants, Conditions and Restrictions (CC&R's), the Rules and Regulations, the standards approved by the Board of Directors, and in Compliance with the ordinances of the *City of Coeur d'Alene. Although these guidelines have been created to coincide with the CC&R's and the Rules and Regulations, they do not cover every restriction in the CC&R's and Rules and Regulations and are not considered the sole statement of regulations.

According to the Condos at Mill River Rules and Regulations, owners must abide by the following:

- Noise audible in adjoining units will not be allowed as a result of the work except between the hours of 7 AM and 6 PM, Monday through Friday.
- Contractors and/or subcontractors are not permitted to park in any areas of the Community, except in designated parking spaces. Parking along the curbs, behind unit(s) garage doors, in loading zones, or in roadways is prohibited.

- **Owner <u>must</u> submit an ACC Application and receive approval <u>prior</u> to installation.**

Exterior Patio/Balcony Lighting Requirements:

- Lights must be designed for exterior use.
- Novelty lights are not permitted.
- Lights are to be <u>strung taut along the inside upper edges</u> of the patio/balcony --- no loosely hanging or drooping lights.
- Hangers/hooks are not to be visible from street or sidewalk.

In consideration of your neighbors, lights are <u>not to be on all night</u>, and must be <u>off when you are not home</u>**.**

*Applicant will be responsible for meeting all City of Coeur d'Alene codes and requirements.

I, _____, have read and understand the above Guidelines.
Applicant's Signature

Date: _____